

Village of Champlain Village Board Meeting May 14, 2018

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, May 14, 2018 at the Village Office, 11104 Route 9, Champlain, New York. Present were Mayor Martin, Trustees Kim Trombley, McFetridge, Thomas Trombley and Gehrig, Clerk/Treasurer Munoz, Secretary Sousa, Supt. Jolicoeur and Codes Officer Tetreault.

Mayor Martin called the meeting to order at 6:32 p.m.

A motion was made by Trustee Thomas Trombley and seconded by Trustee McFetridge to approve the minutes of the March 19, 2018 board meeting. All members voted aye. Motion carried.

A motion was made by Trustee Kim Trombley and seconded by Trustee Gehrig to approve the minutes of the April 2, 2018 board meeting. All members voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS, NOTICES AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

No one was here from the public to comment this evening.

REPORT FROM CODES OFFICER

Codes Officer Tetreault reported the following for April:

- Attended annual training and certified for 2018
- Completed fire inspections of Price Chopper, Kinney Drugs, Ace Hardware, Dollar Tree, Post Office, Vet's office, Delmar, Credit Union, and Caron Wood Products.
- Researched permit from 1989 concerning building code at 8 Chestnut Street.
- Responded to complaint on 9 Spruce Street: House secured.
- Sent letter to Curtis Labarge concerning garbage on sidewalk.
- Met with Dave Bernier concerning property on Oak Street.
- Sent letter to owners of 110 Church Street (Hye Sun Oh) regarding broken windows.
- Called owner of 110 Church street three times, left messages, no reply
- Send letter to Rodney Ducharme regarding junk at 34 Maiden Lane
- Sent letter to Neil Coulombe at 8 Spruce Street regarding junk and mobile home in need of repair or removal.
- Sent letter to Courtney Monahan regarding junk and debris at 192 South Street.
- Sent letter to Shawn Monahan regarding junk and debris at 188 South Street.
- Met with Theresa Maher: garbage was removed from rental property at 11 Cedar Street.
- Met with Francis Taitt concerning development of Cedar Street property.
- Issued demolition permit to Denis Richards at 68 Oak Street property.
- Checked on house on Willow Street. All secured.
- Checked on possible chicken issue at Price Chopper parking lot
- Answered question concerning permits, junk, garbage, zoning.

Mayor Martin asked about the old Town Hall. Codes Officer Tetreault said he sent the owner and letter and returned her called several times, with no response. He said that the owner thought that kids who were arrested some time ago for breaking windows were required to replace them as part of the settlement. It is not our job to follow up on that though. He recommended that we board up windows and doors and bill the owner, or put it on their taxes. He guessed it would be about \$5,000. The Board agreed. We will call contractors tomorrow to get pricing and get this started.

Mayor Martin said that he would like to schedule a Board Meeting for May 29th to pay end of year bills, have Public Hearing for the Charter Contract and approve the boarding up of the old town hall. A Public Hearing was set for 6:15 p.m. with the regular board meeting to follow at 6:30 p.m.

Codes Officer Tetreault checked the property on Oak Street (David Bernier) for cleanup, but the owner has not done anything. He will wait until Friday to see if the owner comes up to mow the lawn and see him then. Otherwise we will take this to court.

Trustee Kim Trombley asked about 68 Oak Street. Codes Officer Tetreault said that the owner has a demolition permit and will be taking it all down.

Trustee Gehrig asked about the garbage/junk on Cherry Street from last year. She said that there are several piles of junk there now. Codes Officer Tetreault will look into it.

Trustee Thomas Trombley asked who is responsible to maintain the Rec. trail.

Mayor Martin said that it is still under the jurisdiction of the County.

Trustee Gehrig and Trustee Thomas Trombley agreed that the trail was not graded well and snow and ice and water has destroyed parts of it.

Trustee McFetridge said that she has been in contact with Harry McManus and he is aware of this matter.

REPORT FROM THE MAYOR

This is the last regularly scheduled meeting of the Village's fiscal year. Our new year begins on June 1st 2018.

Mayor Martin reported on the water project, which has been beset with problems. The contractor, engineers, our project partner and the Village all share the blame. Hopefully, restoration relief is in sight. The town should have some sort of plan in place to attack this issue. Mayor Martin was assured that Village areas that need restoration will get that attention, hopefully to the homeowner's satisfaction. Our DPW crew will not be involved with the restoration needed in the Village, as this is a shared water project and should be handled through remaining project funds. He asked that if residents feel that they are not getting the attention to detail they were promised, that they make a call to the Town of Champlain office and relate their concerns.

Mayor Martin said that we have found that operating the new water service to the community is more expensive than expected. Chemical costs are higher, more water quality testing is required by the Department of Health, utility costs are higher, and there are still areas of the filtration system that need completion. We will also need to purchase a larger emergency generator to meet the increased needs of running the system in case of an electrical outage. As a result, we will have to increase water rates. This will be an increase across our entire user base (both the Village and the Town) of 15.5%. New water rates for the village will be \$5.25/K gallons. For an average 10,000 gal/quarter user, this will increase costs by \$7/quarter or \$28/year. The Town Residential user rate will increase to \$7.22/K gallons and Town Commercial rates will increase \$9.99/K gallons. Sewer rates will stay the same and Service charges will remain the same. This increase is necessary to meet the increased costs to maintain the system as well as preparing for

our portion of the loan repayment due in January 2019. These new rates will go into effect on July 1, 2018 for bills issued on October 1, 2018.

Mayor Martin reported that he had the opportunity to speak with the water project funding source (EFC) at a NYCOM Conference recently. He expressed his concerns about financial issues: loan size, repayment concerns, project expectations, and the reality of commercial/residential development. He was told by the representative that these potential issues would be reviewed and the organization would contact the project principals (Village, Town and engineers) to discuss future considerations.

UPDATES:

Smoke testing for the I&I (Infiltration and Inflow) study was done last week, with a few problems identified. The testing team will return later this week and put the camera in some lines identified as problem areas. We are treating more flow than we should be and this will help identify solutions to lessen the treatment burden on our wastewater plant.

We had a problem with one of the blowers at the wastewater treatment plant. Supt. Jolicoeur was able to get it started again, but this indicates the potential for future failures. Mr. Fletcher of Barton & Loguidice emailed that the replacement blowers will soon go out to bid. The site has been inspected for size and placement needs.

We will have a conference call on Tuesday, May 15th with the Office of the Comptroller, NY Environmental Protection & Spill Compensation Fund and DEC to discuss our available options to address the contamination issues at the Village office. Hopefully, something can be worked out to lessen the financial burden of remediation on the Village. The Atlantic Testing Lab report indicated some contamination issues in three areas of the Village office, with the one in front of the building being in most need of attention. Mayor Martin will relay any information to the board so that we can develop a plan with NYS and DEC to handle this issue.

We have permission from Mr. Valiquette, the owner of the old Champlain elementary school, to use the playing field for baseball this summer. The field in Perry Mills will be used for softball and an area at the playground will be used for T-ball. It is important to have these venues here in the Village so that we can be properly represented in the Youth Rec. program.

Mayor Martin, Trustee McFetridge and Supt. Jolicoeur interviewed a temp working last Thursday. He should be here next Tuesday, May 29th to assume the groundskeeper role so that we can get caught up in the Village.

Mayor Martin congratulated Trustee Janet McFetridge on receiving the Citizen of the Year award from the Woodmen of the World, a much deserved honor for all of her community endeavors.

REPORT FROM THE TRUSTEES

Trustee Amy Gehrig reported that she had requested a grant for one additional bench for the park and received a total of 4 benches from Adirondack Health Institute.

We received a grant from CVPH for Hip Hop Dance program. They will pay the \$430 fee for the program, which will be held June 25-29 with sessions at 10 a.m. and 11 a.m. at the playground. The earlier session is for those 10 and under and the second session is for any age. She said that she has not yet heard about the grant for the kayak launch. She thought that we should leave the horseshoes at the horseshoe pits so that they can be put into use.

Trustee Thomas Trombley reported that there will be a blood drive sponsored by the Catholic Men's Club on June 4th from 3-7 p.m. at the K of C Hall.

Trustee McFetridge said that we have applied to become a Tree City USA community, but we have not yet heard back about that. We have planted 12 trees in the playground. She applied for certification to become a NYS Farmers Market so that farmers can accept senior coupons and vouchers from the Health Department. We are eligible this year as we have 2 farmers selling this year.

- Book Club will meet on May 24th at 6:30 pm
- Penny Clute will hold a slide show of photographs on May 30th at 6:30 pm
- Dr. Rich Frost will be talking about his recent book on June 14th at 6:30 pm
- Over this summer we will have the Long Boat rowing, Kids Fun Runs, 4 Concerts in the Park, our Community Garden and the Farmers Market.

Trustee Kim Trombley said that she had spoken with Ciara Nussbickel the Clinton County Dept. of Health as Community Liaison. She is checking into the \$10 vouchers that were used at certified NYS Farmers Markets last year.

She met with Kevin Egan from Charter Communications regarding the franchise contract. She and Trustee McFetridge went over the contract with him and he will be sending a new amended contract. The only change was shortening the proposed term from 15 to 10 years. The Franchise fee of 3% will remain the same, as any increase would be passed on to cable users. We will be getting a template for the Public Hearing.

REPORT FROM THE CLERK/TREASURER

Clerk/Treasurer Munoz said that the board has been copied with the Expense and Revenue report for April.

We will need to make the following transfers:

TO:	A1410.4	CLERK-CONTR		\$1,815.00
FROM:	A1989.4	SHARED SERVICES	\$1,815.00	
For Twin State yearly costs				

TO:	A5182.4	LIGHT DISTR		\$765.00
FROM:	A1989.4	SHARED SERVICES	\$765.00	

TO:	A1440.1	ENGINEERING: PERSONAL SERV		\$1,800.00
FROM:	A1989.4	SHARED SERVICES	\$1,800.00	
For ATL Services				

TO:	A5110.2	STREETS: EQUIPMENT		\$1,800.00
FROM:	A5110.4	STREETS: CONTR	\$1,800.00	
For Frost bucket and 12" bucket				

TO:	F8320.4	SOURCE OF SUPPLY: CONTR		\$115.00
FROM:	F8320.2	SOURCE OF SUPPLY: EQUIP	\$115.00	
Lighting at water plant				

TO:	G1440.1	ENGINEERING		\$3,415.00
FROM:	G8130.2	TREATMNT DISP: EQUIP	\$3,415.00	
For Barton and Loguidice/Blowers				

No account can have a negative balance.
General Journal entries necessary to fund account in need.

A motion was made by Trustee Gehrig and seconded by Trustee McFetridge to approve the transfers above. Roll Call vote as follows:

Trustee Kim Trombley	Aye
Trustee McFetridge	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

PRESENTATION OF WARRANT AND PAYMENT

Clerk/Treasurer Munoz said there are addition invoices of \$15,053.26 to add to the warrant for a total of \$45,450.05.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the warrant with additional invoices for a total of \$ 45,450.05.

Roll call vote as follows:

Trustee Kim Trombley	Aye
Trustee McFetridge	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

REPORT FROM THE SUPERINTENDENT

Supt. Jolicoeur reported the following:

The DPW is now doing street sweeping and cleanup. They will be doing hydrant flushing next.

There was a sewer line issue with grease from the shopping center. It was taken care of

There have been some dump yard problems with people hauling in things from Rouses Point and Pt. Au Roche. We will have to close the dump yard for now. Any residents who need to bring things in will have to come to the village office first. If caught, anyone bringing things in from properties outside the village will have a visit from the state police.

Supt. Jolicoeur said that he has a few more meters to put in and pumps to take out on Prospect St. Ditching also needs to be done to get ready for paving.

Supt. Jolicoeur said that we are in need of a generator for the water plant. The current generator won't run the plant in an emergency. He will get information to the board for the next board meeting with comparisons. Discussion followed.

Purchase Requests:

Supt. Jolicoeur said that the DPW crew needs replacement batteries for their radios. The old extra batteries are 5 years old and cannot be recharged now. He needs 5 batteries for a total of \$610.00.

A motion was made by Trustee Thomas Trombley and seconded by Trustee McFetridge to approve the expenditure of \$610.00 for the purchase of rechargeable batteries for the DPW radios. Roll Call vote as follows:

Trustee Kim Trombley	Aye
Trustee McFetridge	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

Supt. Jolicoeur said that the motor for the Husqvarna Trimmer has burned out and we need to purchase a replacement trimmer. He has quotes from two local companies. These come with a trimmer head and will take all our current attachments

Taylor Rental	\$399.00
Dragoons	\$319.00

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the expenditure of \$319.00 for a Husqvarna Trimmer from Dragoons. Roll call vote as follows:

Trustee Kim Trombley	Aye
Trustee McFetridge	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

Supt Jolicoeur said that we are in need of a new 3” diaphragm pump that is used during water breaks to pump out water. Ours works but is in need of constant repair, which is difficult during the middle of a water break. We can keep the old one as a backup, if needed.

He has two quotes and is awaiting another quote for this pump.

Locally (Midstate)	\$1,963.00 (includes shipping)
Online (wacker)	\$1,741.59 (includes shipping)
Hydrotech	\$1,769.99 (includes shipping)
Taylor Rental	awaiting quote *(came in at \$1,775.00)

Discussion followed.

A motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to approve the expenditure of \$1,741.59 for the purchase of a 3” diaphragm pump online, unless Taylor Rental offers it for less. Roll call vote as follows:

Trustee Kim Trombley	Aye
Trustee McFetridge	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

CORRESPONDENCE

1. JCEO Monthly Report for March & April
2. Letter of thanks to Pfizer
3. Corresp. from Clinton County Treasurer with 1st quarter sales tax revenue
4. Corresp. from C.O. Tetreault to Hye Sun Oh re: property upkeep
5. Corresp. from C.O. Tetreault to Courtney Monahan re: junk/debris
6. Corresp. from C.O. Tetreault to Rodney Ducharme re: keeping of junk
7. Corresp. from C.O. Tetreault to Neil Coulombe re: junk/debris
8. Corresp. from C.O. Tetreault to Shawn Monahan re: junk/debris
9. CHIPS funding
10. Insurance claim from John Triller to & response from Insurance Co.

Mayor Martin said that part of John Triller's claim is not covered under the village insurance. It came in too late, was not signed properly and some of the damage should be covered by the water project. We are responsible for digging up and repairing the driveway, where there was a rupture and pipe repair. We will have to do some blacktopping there too. The insurance company will be in contact with Mr. Triller regarding this.

Trustee Gehrig asked who is responsible if there is a fire and we can't use a fire hydrant. Codes Officer Tetreault said that they have asked the same question, with no answer.

Trustee Gehrig asked if we have a timeline from the Town in regards to restoration.

Mayor Martin said that they have not yet had contractors look over restoration areas and set limits or guidelines of what will and will not be done. It will not be our DPW responsibility to do restorations.

Trustee Kim Trombley asked if we will have a say in the selecting a contractor.

Mayor Martin said probably not. Supt Jolicoeur said that they first have to have someone go from house to house to mark out what needs to be done. Discussion followed.

Trustee Kim Trombley asked if we are hiring the new temp employee through Westaff.

Mayor Martin said yes, we are. They have always worked out well for us in the past.

NEW BUSINESS

Public Hearing: Charter Contract

A public hearing for the Charter Communications contract was set for May 29th, 2018 at 6:15 p.m. at the Village Office with the regular board meeting starting at 6:00 p.m. Supt. Jolicoeur will get generator information to the board for their review before the May 29th meeting.

OLD BUSINESS

Blowers

Mayor Martin said that Barton and Loguidice will be putting blowers out to bid ASAP.

I & I Study

Mayor Martin said that the smoke testing was done with a few issues with plumbing in some houses. They are coming back to run cameras through the lines in those areas of concern on Wednesday, Thursday and/or Friday of this week.

Water Rate changes

A motion was made by Trustee Kim Trombley and seconded by Trustee McFetridge to approve the increase of water rates for Village residential customers from \$4.54/thousand gallons to \$5.25/thousand gallons and the increase of water rates for Village Commercial customers from \$4.54/thousand gallons to \$5.25/thousand gallons AND to approve the increase of Town residential water rates for the Town of Champlain Water District #6 from \$6.25/thousand gallons to \$7.22/thousand gallons and to approve the increase in Town Commercial water rates for the Town of Champlain Water District #6 from \$6.25/thousand gallons to \$9.99/thousand gallons. These water rates will take effect from July 1, 2018 to June 30, 2019. The sewer rates for both residential and commercial accounts will remain at \$13.28/thousand gallons. Roll call vote as follows:

Trustee Kim Trombley	Aye
Trustee McFetridge	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

Youth Recreation Program

Mayor Martin said that we will be developing the fields at the old elementary school. The owner will continue to mow the lawn there. We will need to work on the pitcher's mound and we are in need of bases. Jan Letourneau, Rouses Point Rec. leader, said that they have nothing extra there. We do have a lot of equipment upstairs; Bats, balls, helmets. Clerk/Treasurer Munoz said that we have \$300 in our budget for purchase of youth rec supplies. Trustee McFetridge said that she has not yet been guaranteed that that field has been assigned to be used for games/practices by Jan Letourneau, who organizes the t-ball, softball and baseball program. Jan was not sure that coaches would want to go to Champlain. Trustee McFetridge said that she will reach out to Jan Letourneau to get an answer to that. Discussion followed.

Atlantic Testing Labs

We received ATL's report and there are 3 areas in need of attention, primarily the front of the Village office building. That report was given to DEC which was then forwarded to the NYS Comptrollers Spill fund. We will work with DEC and the Comptroller's office to find out what our obligations are and what work we will need to do to remedy this situation. This could become very expensive for the Village.

Trustee Gehrig asked what the owner of the old elementary school is going to do with that property. Codes Officer Tetreault said that he is going to move forward with apartments there and is cleaning it up right now. He will have to go through the zoning process again. Trustee Gehrig said that it would be nice to get those tennis courts to use for pickle ball.

Supt. Jolicoeur said that he will need a new sewer jet hose. He is getting quotes and it will run about \$2,500.00. The last time we purchased one was in 1996 for \$1,420.00.

Supt. Jolicoeur said that we will need new flags in order to get them up for Memorial Day. He is going to count the poles to see how many we will need. He asked the board to approve up to \$150 for the purchase of American flags. Discussion followed.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the expenditure of up to \$150 for new American flags. Roll call vote as follows:

Trustee Kim Trombley	Aye
Trustee McFetridge	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

ADJOURNMENT

There being no further business before this board, at 8:05 pm a motion was made by Trustee Gehrig and seconded by Trustee McFetridge to adjourn. All members present voted aye. Motion carried.