

**Village of Champlain
Village Board Meeting
January 9th, 2023**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, Jan. 9, 2023 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Kim Trombley, Nicci Molinski, Charles Conner & Joel Herzog and Clerk/Treasurer Munoz. Also present were David Lepage, Monique Lepage, Holly Visconti and Peter Visconti.

APPROVAL OF MINUTES

Motion by Trustee Conner, seconded by Trustee Trombley to approve the minutes of the Dec. 12th Regular Board Meeting. All members present voted aye. Motion carried.

Motion by Trustee Conner, seconded by Trustee Trombley to approve the minutes of the Dec. 19th Special Board Meeting. All members present voted aye. Motion carried.

Motion by Trustee Molinski, seconded by Trustee Conner to approve the minutes of the Dec. 27th Special Board Meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

David Lepage said that they are working on getting signatures for the pickle ball court and have had only positive responses.

Mayor McFetridge said that she had heard nothing from the Clinton County Planning Board, but had heard that FEMA may be loosening some restrictions on materials for recreational activities.

Monique Lepage said that the students hadn't been able to help with the Christmas programs as they had a match, but are looking to help with anything else coming up. Mayor McFetridge suggested the MLK Day of Service Food Drive. They could get word out in the community and help sort the donations.

Trustee Molinski said that she has some things coming up that she could use help with, and would be in contact.

REPORT FROM CODES ENFORCEMENT OFFICER

Code Enforcement Officer Matott provided the board with a report for December. See below.

Trustee Trombley asked about the burned house downtown and how they were going to enclose it.

Mayor McFetridge said that they had plywood on the windows and doors and plan to cover it with a tarp.

Trustee Trombley asked about the Cedar St. property, which looks bad.

The Codes Enforcement Officer sent a letter to that property owner.

REPORT FROM THE MAYOR

Mayor McFetridge reported the following:

The Wastewater Plant Disinfection Project is expected to be completed in the spring. The Wastewater Plant upgrades will be completed this year as well. The water line replacement project is expected to begin in late spring and will include Main St., Elm St. and South St.

She would like to see the parcels of land donated to the village turned into parks. One is at Church/Cedar St. and the other is downtown. Mayor McFetridge asked for volunteers to help establish those parks.

Events for the upcoming year include Slow Art Day, Arbor Day, Concerts in the Park, children's gardening events, the Farmers Market and the Village Fest. The Village of Champlain's 150th Anniversary will be this coming September. She asked for residents help in organizing this event.

The Martin Luther King Food Drive will be held this coming weekend. Canned or boxed food can be dropped off at the Champlain Meeting House porch.

REPORT FROM TRUSTEES

Trustee Trombley

Trustee Trombley had nothing to report this evening.

Trustee Molinski

Trustee Molinski reported that the Bee Pollinator event will be held this Sunday at 1 p.m.

Glass jars are needed for the garden club for indoor terrariums. If you have vases, fish bowls etc. to donate, it would be appreciated.

Trustee Conner

Trustee Conner reported that the next Game Day will be on Jan. 29th and that all are welcome.

He did some research on the shed for the community garden area that we will discussed under new business.

Trustee Herzog

Trustee Herzog had nothing to report this evening.

REPORT FROM CLERK/TREASURER MUNOZ

The board has been provided the Expense and Revenue Report for December 2022.

The water/sewer billing totals were \$57,438.85 for water and \$63,378.76 for sewer.

The following transfers need to be made:

TO:	A1420.1	LAW: CONTRACTUAL		\$1,000
FROM:	A7110.4	PARKS: CONTRACTUAL	\$1,000	
TO:	A1910.4	UNALLOCATED INSURANCE		\$1,000
FROM:	A7110.4	PARKS: CONTRACTUAL	\$1,000	
TO:	F1910.4	UNALLOCATED INSURANCE		\$365.
FROM:	F9010.8	RETIREMENT	\$365	
TO:	G1420.1	LAW: CONTRACTUAL		\$600
FROM:	G9010.8	RETIREMENT	\$600	
TO:	G1910.4	UNALLOCATED INSURANCE		\$545
FROM:	G9010.8	RETIREMENT	\$545	

Motion by Trustee Trombley, seconded by Trustee Conner, to approve the transfer of fund to accounts in need for fiscal year 2022-2023

PRESENTATION OF WARRANT AND PAYMENT

The warrant was presented to the board.

Motion by Trustee Conner, seconded by Trustee Trombley to approve the warrant with additional invoices of \$2,345.77 for a total of \$70,625.28. Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye

Mayor McFetridge Aye
Motion carried.

WWTP DISINFECTION & IMPROVEMENTS

11/08-11/25/22	PERRAS EXCAVATING	\$287,548.38
11/26-12/23/22	PERRAS EXCAVATING	188,002.62
11/01-12/06/22	BARTON & LOGUIDICE	<u>82,384.78</u>
	TOTAL	\$557,935.78

These bills will have to be paid once the funding loan with EFC is closed on January 19th, 2023.

Motion by Trustee Molinski, seconded by Trustee Trombley to approve payment of these invoices after we close on funding on Jan. 19th, 2023. Roll call vote as follows:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur provided the board with a report for December 2022. See below.

CORRESPONDENCE

NEW BUSINESS

1. Garden Shed

Trustee Conner did some research online and came up with two options for the garden shed.

Suncast Tremont	8x10'
Lifetime Storage Shed	8x10

Omni Outdoor Living has the best price for the Suncast Tremont at \$1,389.99. There are optional accessories available. There is free shipping for a limited time. It must be assembled and will need a base underneath. We have grant money to use for this purchase.

Motion by Trustee Conner, seconded by Trustee Molinski to approve the purchase of the Suncast Tremont 8x10' shed from Omni Outdoor Living not to exceed \$1,600.00.

PUBLIC HEARING

At 7:00 pm motion by Trustee Trombley, seconded by Trustee Molinski to close the regular meeting.

All members present voted aye. Motion carried.

Motion by Trustee Conner, seconded by Trustee Trombley to open the Public Hearing.

All members present voted aye. Motion carried.

Local Law #1 of 2023

Local Law providing for the Administration and enforcement of the NYS Uniform Fire Prevention & Building Code and the State Energy Conservation Construction Code. This Local Law was approved, but we must Repeal Local Law #3-2007 Chapter 60, Article 1 first. No one was present from the community to comment.

Local Law #2 of 2023

Local Law providing for the renumbering of Village Code Chapter 60.

By adopting the Local Law #1-2023, there will be a duplication of section numbers in Chapter 60.

By renumbering Chapt 60, it will avoid that duplication. No one was present from the community to comment.

At 7:03 pm, motion by Trustee Trombley, seconded by Trustee Conner to close the Public Hearing.
All members present voted aye. Motion carried.
Motion by Trustee Trombley, seconded by Trustee Herzog to return to the Regular Meeting.
All members present voted aye. Motion carried.

1. Garden Shed (continued)

Trustee Kim Trombley asked if we have cameras in the garden area, as she is concerned about vandalism. Mayor McFetridge said that we do not have cameras in that area, but have not had any problems there yet. Trustee Trombley would like to see our cameras updated. Mayor McFetridge said that we will be working on our new budget soon and can add in camera upgrades. The board agreed that the vandalism is discouraging.
Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

2. VOC 150th Birthday

The Village of Champlain's 150th birthday will be in September of this year. Mayor McFetridge is asking for community help in organizing this event. She asked the board members to brainstorm for ideas for the next board meeting.

3. Vandalism in parks

Mayor McFetridge stated that we have had some minor vandalism in the Village including graffiti and damage to the gazebo. We need to upgrade the cameras at Paquette Park and the boat launch. Trustee Herzog suggested trail cameras in some of the locations. We should also start looking to upgrade the cameras that we have.

4. Election Polling Place and Time

Motion to approve by Trustee Conner, seconded by Trustee Molinski.
All members present voted aye. Motion carried.

5. Public Hearing for Tax Cap Override

A Public Hearing was set for Feb. 13th 2023 at 7:00 p.m. for Local Law #3-2023 Tax Cap Override.

6. Comprehensive Plan/Grant

We agreed to be part of a grant application with the Town for a Comprehensive Plan. The grant amount awarded was \$46,080.00. The Town has an agreement with AES for the Comprehensive Plan for a lump sum of \$90,000.00. The addition amount is to update zoning. We (the village) updated our zoning in 2017-2018 and are not in need of that service. More information will follow.

Trustee Kim Trombley said that she had been asked about the lighting on Walnut Street. Mayor McFetridge said that there is a question on the ownership of the lights in Walnut St. Some of the lights have not worked for years and may not even be connected to electricity. She will look into that.

Trustee Trombley said that people have complained to her about the hairpin turn on Willow Street and how narrow the Street is. There was a suggestion to turn it into a one-way street from South to North. Mayor McFetridge said that we can speak with residents there and see what their thoughts are. She will also look into what it would entail.

ADJOURNMENT

There being no further business before the board, at 7:24 pm, a motion was made by Trustee Trombley, seconded by Trustee Connor to adjourn. All members present voted aye. Motion carried.

Mary E. Spring
Secretary

CODE ENFORCEMENT REPORT: December 2022

- Conversation with landlord of 16 Cedar St. regarding tenants living in building and running power cords across driveway. Advised tickets will begin to be issued.
- Burning complaint of Finley Dr. Spoke to owner and advised him DEC would be called if it happens again. Photos taken for documentation. Pit then cleaned of trash by owner.
- Issued permit for new truss system on Locust St.
- Letter to owner of 11167 Rt. 9 regarding violations of zoning law and open structure. Given 15 days.
- Multiple conversations with owner of fire damaged property on Route. 9 near Willow St. Owner is awaiting insurance company answers for demolition.
- Calls and emails to PM Leary for building permit fee for 48 Locust St. Paid.
- Complaint of flickering lights at 18 Cedar St. Advised that it is due to the cords running between buildings and that too much power is being used off of one outlet. Currently power tools are being run to replace flooring in a unit in #16. I have attempted to contact the landlord and have advised him that as of Monday morning he will be issued tickets for the multiple electrical cords running between buildings and tenants living there. He has received multiple warnings.
- Possible chicken coop being built on Church St. Attempting to speak with owner.
- Followed up with representative of Cane St. mobile home park. No new framing occurring. Permit not needed. Debris will be cleaned up.
- Letter to 14 Spruce St. regarding old couch in the ditch.
- Letter to 19 Locust St. regarding mattress in roadway.
- Texts with owner of burned property on Main St. States debris will be removed by 12/23. Tickets will be issued starting 01/01/2023 as per letter.
- Follow up email with contact person for Cane St. regarding trailer debris and trash that was supposed to be removed by 12/23. Given until 8 a.m. on 01/02/2023 or ticket will be issued.
- Letter to 188 South St. regarding accumulation of trash on trailer in front yard.
- Letter to owner of 29 Cedar St. regarding open and broken windows that need to be secured.

SUPERINTENDENT REPORT: December 2022

Water:

- Drained water tank on West Service Rd for anode rod replacement and mixer installation. Tank is filled and samples were taken. Waiting on CCHD approval to put back online.
- Excavated and repaired a water main leak on Locust St. on Dec. 17th and had a second break on Jan. 7th about 1 foot away from previous break.
- Replaced all fittings on a water service meter on South St. for the Town. Property was purchased through tax auction and renovated. Everything had frozen and broke or was missing.
- Completed water meter readings for billing.
- We will be working on digging and capping both ends of a water main that made a cross connections between the high-pressure side and the low-pressure side of our water mains. During the water project, an inline valve at a valve cluster was closed to isolate the two lines. The valve has started leaking internally so we temporarily closed tow other valves, creating tow deadend lines. To eliminate the deadend lines, we must cut and cap both ends of the line. We will have to shut down a section and do a BWO.

Sewer

- Contractors are continuing to work at WWTP.
- We had a few calls for sewer backing up at a property and determined it was a break in the service lateral. They had a contractor excavate and replace a section of the line that was broken.

Equipment:

- Jetter was sent out for repair
- Plow for pickup was repaired.
- 2013-2016 pickups were serviced.
- Plow trucks were cleaned.
- Sidewalk machine, backhoe and loader were cleaned.

Streets:

- Plowed and sanded as needed
- Took down Christmas decorations on poles and in park
- Trimmed brush on sidewalks for sidewalk machine
- Mixed sand and salt. Ordered another load of salt.

Misc./To Do

- Water line to cut and cap on Walnut St. and on Elm St.
- Hydrant repairs
- Bike path ditching and washout repair.

We are having issues with people parking on sidewalks and in roadways. Please do not block sidewalks and roadways or you will be cited and may be towed at owners' expense. Trash cans can be put out the day of pickup, but after pickup, they must be removed from edge of roadway or from sidewalks. Do not leave them curbside. It is a code violation and you may be cited.