

**Village of Champlain
Village Board Meeting
July 10, 2023**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, July 10, 2023 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Trombley, Molinski, Conner & Herzog, Attorney Murnane and Clerk/Treasurer Munoz.

APPROVAL OF MINUTES

Motion by Trustee Conner, seconded by Trustee Trombley to approve the minutes of the June 12th Board Meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

No one was present from the community this evening.

EXECUTIVE SESSION

6:31 p.m.: Motion by Trustee Trombley, seconded by Trustee Conner to close regular meeting. All aye. Carried

Motion by Trustee Trombley, seconded by Trustee Conner to open Executive Session. All aye. Carried.

6:50 pm: motion by Trustee Trombley, seconded by Trustee Herzog to close executive session. All aye. Carried.

Motion by Trustee Conner, seconded by Trustee Herzog to open regular meeting. All aye. Carried.

Motion by Trustee Conner, seconded by Trustee Trombley to sign the consent order with DEC for extension until May 2024 to finish Wastewater Treatment Plant Disinfection and Upgrade project.
All members voted aye. Motion carried.

Motion by Trustee Herzog, seconded by Trustee Trombley to have Mayor McFetridge contact NYS Attorney General with respect to fuel spill at the Village office and discuss settlement proposal on behalf of the Village Board. All members voted aye. Motion carried.

Motion by Trustee Trombley, seconded by Trustee Molinski to adopt Town of Champlain Local Law #3 of 2023. All members voted aye. Motion carried.

Attorney Murnane provided the Village with the Easement for Chad Poirier for the Water Line Replacement project.

REPORT FROM CODES ENFORCEMENT OFFICER

Code Enforcement Officer Matott provided the board with a report for June 2023. (see below)

REPORT FROM THE MAYOR

Mayor McFetridge reported:

The Farmers Market will begin on Saturday, July 15th from 9 a.m. – noon at Paquette Park.

There is no charge to participate. Please contact the Village Office to register.

Larry Eberc concert on July 23rd at Bill Earl Park

In Cahoots concert on July 30th at Bill Earl Park

Scanology class with Mike Lafontaine on July 27th at 6:30 p.m. at the Meeting House.

Our paving is complete and we greatly appreciate the cooperative effort between the Village of Rouses Point, Town of Champlain and Village of Champlain.

The 150th Birthday celebration will be held on Sept. 23rd with programs, displays, music and food.

REPORT FROM TRUSTEES

Trustee Trombley

Trustee Trombley reported that the streets look great thanks to the DPW. The water board will be meeting soon.

Trustee Molinski

The 1st Fun Run was held at the Rec. Center in Rouses Point with about 19 participants. The next Fun Run will be July 16th at 4:30 at Bill Earl Park. July 15th Garden Day at Community Garden 10:00 a.m.

Trustee Conner

Trustee Conner reported that he has completed his list of businesses/addresses to make invites. Clerk/Treasurer Munoz will make the labels.

The Community Garden does not have many participants, which jeopardizes our doing this again next year.

The brush pickup has been completed; please do not leave brush out to be picked up.

Trustee Herzog

Trustee Herzog reported that the corn hole boards look good. He will be setting up signups for the corn hole tournament and create a Facebook event. There will be no charge. Trustee Trombley will look for bean bags.

REPORT FROM CLERK/TREASURER MUNOZ

The board has been provided the Expense and Revenue Report for June 2023.

PRESENTATION OF WARRANT AND PAYMENT

The warrant of \$77,021.99 was presented with additional invoices of \$31,430.19 for a total of \$108,452.18.

This includes almost \$90,000 in paving which will be paid for with CHIPS funds.

Motion by Trustee Trombley, seconded by Trustee Conner to approve the warrant with additional invoices for a total of \$108,452.18. Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Transfers

TO: G9730.6	BOND ANTICIPATION NOTE	\$8,000.00
FROM: G599	FUND BALANCE	\$8,000.00

Motion by Trustee Conner, seconded by Trustee Molinski to approve transfer. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Water Line Replacement Project

_05/31/23	STAFFORD, OWENS MURNANE	\$487.50
06/30/23	FISCAL ADVISORS	\$1,356.25
07/10/23	BARTON & LOGUIDICE	<u>\$24,440.44</u>
	TOTAL	\$26,284.19

Motion by Trustee Trombley, seconded by Trustee Molinski to approve payment. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Wastewater Treatment Plant Disinfection & Upgrades Project

07/10/23	BARTON & LOGUIDICE	\$19,582.75
	TOTAL	\$19,582.75

Motion by Trustee Trombley, seconded by Trustee Herzog to approve payment. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur provided the board with a report for June 2023.

Trustee Trombley asked about the radar signs on Prospect and Church St.

There is a battery problem with the Church St. sign and the Prospect St. sign needs to be repositioned.

CORRESPONDENCE

1. Corresp from Codes Officer to James Welch revoking burn permit.
2. Corresp from Codes Officer to Paul Valiquette regarding property maintenance
3. Memo from Codes Officer to Board regarding 11137 Rt. 9 property
4. Corresp from Barton & Loguidice regarding email breach
5. Memo from Codes Officer to Board regarding waiver of permit fee.

NEW BUSINESS

1. Resolution: Municipal Cooperation in the NYCLASS program

RESOLUTION MUNICIPAL COOPERATION IN THE NYCLASS PROGRAM

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o empowers municipal corporations [*defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns, villages and districts*] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Village of Champlain Board of Trustees wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS, The Village of Champlain Board of Trustees wishes to satisfy the safety and liquidity needs of their funds;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That **Juanita Munoz, Clerk/Treasurer of the Village of Champlain** is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of as of March 28, 2019.

Motion to approve: Trustee Kim Trombley

Seconded: Trustee Charles Conner

Roll Call Vote:

Trustee Kim Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Joel Herzog	Aye
Mayor Janet McFetridge	Aye

Motion Carried.

2. Waiver of Permit Fee

Codes Officer Matott is requesting that the \$25 Permit Fee be waived for David Lepage, who wants to put up a sign at the playground for an Eagle Scout project.

Motion by Trustee Conner, seconded by Trustee Molinski to approve the waiver of the \$25 permit fee for David Lepage. All members present voted aye. Motion carried.

3. Village Fest Cancellation

Mayor McFetridge reported that the Champlain Technology Group will not be doing their Customer Appreciation event this year. We are also doing the 150th Birthday celebration in September. She suggested that we cancel the Village Fest this year. The board agreed to cancel the event this year.

OLD BUSINESS

1. Dog Law

This was addressed earlier in the meeting.

2. 150th Birthday Celebration

The event will include a program presentation under the tent, a concert, kids activities, food by the K of C, ice cream and businesses with tents. Discussion followed.

It was agreed that the program tent should be set up on the back side of the playground, business tents can be set up along Maiden Lane, and children's activities can be under the Pavilion. Parking will be on Main Street, Church St. and the K of C parking lot. We would have to close Maiden Lane.

Businesses can set up along Maiden Lane at 9 a.m.

Program under the tent will be at 10 a.m. at the playground

Kids activities at Pavilion from 11-noon

Food can be serviced between 11 am- 1pm at the playground area.

Corn Hole Tournament from noon-3 p.m. at Bill Earl Park

Ice Cream service from 2-5 p.m.

Concert in Bill Earl Park from 2-5 p.m.

ADJOURNMENT

There being no further business before the board, at 7:40 p.m. a motion was made by Trustee Trombley, seconded by Trustee Molinski to adjourn. All members present voted aye. Motion carried.

Mary E. Spring, Secretary

CODE ENFORCEMENT REPORT: JUNE 2023

- Assist with area variance for Moore St. deck
- Insulation inspection Church St.
- Spoke to owner of burned property on Rt. 9. Also letter sent out giving him 30 days to clean up the debris in its entirety. Stated he will work to get it cleaned but it is not financially feasible to use the property for commercial/residential. Stated he will be raising his concerns to the board.
- Court arraignment for 11137 Rt. 9. Another court date set for June 28th.
- Spoke to new owner of 54 Moore St. regarding trash and debris piled on porch. Stated he is cleaning his father's house out who recently passed away. Stated it will be cleaned up shortly.
- Spoke to owner of 11138 Rt. 9 regarding moving tenants in. It has not been rented since February 2022 and has since lost its prior non-conforming use as an apartment. Now must meet DMU zoning and be commercial on first floor. Owner given option for a use variance.
- Notice sent to owner of 11236 Rt. 9 regarding grass. Notice was previously delivered to the address and no action was taken.
- Second email to engineer of Ballin sprinkler system. No response from first email.
- Appeal application and zoning information sent to landlord of 11138 Rt. 9 property regarding living on the first floor in the DMU.
- Letter to 11137 Rt. 9 regarding need for water at the property. Given 7 days or house will be condemned.
- Issued permit for pool on Rt. 9
- Info on Use Variance for house on Prospect Street in PIP.
- Complaint of trash burning on Elm Street. Complaint confirmed. Fire Permit revoked.
- ZBA meeting
- Issued permit for pool on Church Street.
- CO issued for permit #1673.
- Letter to owners of old school requesting compliance and given 30 days before ticket issued.
- Email to Curtis Labarge requesting more information for the ZBA Use Variance application.
- Spoke to owner of Ballin. They are waiting on the final sprinkler plans that should be finalized this month and hope to have new system installed by end of July.
- Report of sinkhole in backyard on South St. Found to be an old septic system that collapsed under ground, given the name of excavation companies so that it can be filled in.
- Spoke to owner of property on South St. regarding grass in back yard. It will get cut.
- Spoked to owner of burned property on Rt. 9/Willow St. Due to pending criminal charges, the house cannot be removed or fixed at this time per the court. Once case is settled and insurance is figured out, owner plans to tear it down and sell the lot.
- Message left for owner of trailer on South St. that was torn down. Inquiring on removal of trash and junk.
- Issue with tenants not evacuating and resetting the fire alarms at Northern Tier Way. Spoke to Champlain Fire Chief to make a plan. Will speak to manager to ensure tenants are not resetting the alarm. Fear is that in a real fire, residents will not evacuate because of repeated false alarms that are being reset. Inspection set for mid-July.
- Letter sent I regards to grass complaint at 11226 Rt. 9
- Spoke to owner of 11197 regarding grass; will have it cut.
- Email sent to Curtis Labarge also regarding grass/weeds being cut at his property on Rt. 9.
- Letter to 692 Prospect regarding grass.
- Questions on sign regulation for a sign in the Rec. Park near Maiden Lane.
- Letter to board requesting waiver of permit fee for playground sign.
- CC issued for permit #179.

SUPERINTENDENT REPORT: APRIL 2023

Water:

- We have had many calls about water being discolored. The water is safe to drink. This is due to the filtration being down for the past month waiting on parts. Without the filtration running, the iron is not being removed, causing a yellowish-brown color in the water. This is the same water we produced prior to the filtration plant upgrade that was put online in 2018. The new mag meter head arrived last week and was installed. It is scheduled to be programmed this week and then softening should be back online. We will be starting our hydrant flushing in the next couple of weeks and this will help use up some of the unfiltered water. All residents should see the water slowly clear up.
- We repaired three PRV's that had failed.
- Interim water meter readings done; logged high use readings.
- The water plant duplex lift station had one pump that failed last January. That arrived on June 30th after the backup pump had a seal failure last week. The new pump was installed on Friday and the two non-working pumps are being sent out to be rebuilt.

Sewer

- We are having sludge hauled out this week to empty the drying beds. We are in the process of emptying the aeration tanks and clarifier so that concrete wall repair can start and fine bubble diffusers can be changed out. The contractors are currently at a standstill because of long lead time on electrical items.
- We will need to install a new lift station control panel on Main Street. It is running on temporary floats and needs to be completed before we have a complete failure. Once complete, we will have to look at the Paquette lift station control panel replacement.

Equipment:

- The trackless parts arrived and we will install them this week.

Streets:

- Paving was completed last Friday.
- Line striping was completed on some roads.
- Trimmed brush on roadways
- Replaced and installed signs
- Cleaned storm drains/culverts and washed out areas.

WORK TO BE DONE

- Empty sludge drying beds, aeration tank and clarifier at sewer plant. Then change out diffusers.
- Flush hydrants
- Maintenance on PRV vaults and valve exercising
- Add stone to paved road edges
- Continue with culvert installation and replacement
- Continue with sign replacement
- Repair Rec. Trail washouts.

FUTURE ISSUES

- We need to upgrade some sewer lift stations that have failed. Quote #1 \$21,111.01 for material only. Quote #2 \$42,125.20 includes labor. He will be looking for a better breakdown.
- EJ Prescott can no longer service our Sensus meters and we are looking at changing meter companies. He would like to use Kamsrtrup meters to install new meters and change out old meters. These meters have a lot more features built in. He will have more information and costs at next month's board meeting.